



TAKHONE LODGE ORDER OF THE ARROW

LEC Chapter Report

CHAPTER: _____

DATE OF MAIN MEETING: ____/____/____

Type (circle all that apply): Leadership Business Fun Event Multi-Chapter

Location of Main Meeting: _____

Attendance Summary:

Summarize for the main meeting

Repeat for any main event

- Submit attendance sheets

of Youth: _____ # Adults: _____

of OA Reps: _____ Total #: _____

of Activations: _____

Financial Summary:

Summarize expenditures for the month

- Submit receipts and reimbursement

Food: \$ _____ Supplies: \$ _____

Other: \$ _____ Total: \$ _____

Explain Other:

Operation/ Induction Summary:

Only fill out in applicable season

- Submit applicable documents

AOL/ Bridgings completed: _____ Other Ceremonies completed: _____

If more than 0, submit records to Service Hour Tracking Sheet

Unit Visitations scheduled: _____ Unit Visitations completed: _____

If more than 0, submit records to the Unit Elections committee and tracking sheet

Continue On Back ---->

